

Thirteen guidance on RAMS

The following is the detail required on a Risk Assessment and Method Statement (RAMS) when applying to work on Thirteen-owned property or land.

Scope	Detailed description of the work scope. Should also define any limitations of use and must be site specific
Organisation	Key staff involved in managing and supervising the work and the anticipated type of labour required, including any inductions, training and proof of competence.
Materials	Materials required, including storage location, any identifying marks, and any special safety measures to be taken during storage, handling, use and protection. Copy of COSHH assessment is included if using hazardous materials is identified in Risk Assessment.
Plant/equipment	Major plant and equipment required, including any lifting equipment (details of LOLER examinations) and details of any plant or equipment calibration / certification. Copy of lift plan included if lifting operations are required.
Preparation	Details of any permit approvals, notices or completion of other work needed prior to starting work (such as permit to dig), electrical and/or, mechanical isolations, commissioning, access proposals, restrictions, and requirements.
Safety and Health	<p>Does the Risk Assessment identify all significant risks and are the control measures adequate?</p> <p>(Including those who may be affected employees / third parties). Details included such as PPE requirements, access, control of work at height, barriers, training, planning, inspections, communication, and any Statutory Health Surveillance.</p>
Environment	Any hazards or special conditions requiring precautions (such as working hours, traffic & waste management, dust/ noise/ lighting constraints, water discharge or abstractions required, wildlife protection areas. Copy of waste carrier certificate included if removing waste.
Emergency Procedures	Procedures and arrangements for dealing with health, safety or environmental incidents and accidents.
Method and Sequence	Definition of how the work is to be carried out, including the proposed sequence and any temporary works (scaffolding, excavations etc.)
Protection	Protection of partly and fully completed work against damage, deterioration, third parties and / or the public.
Inspections / check / tests	Required prior to, during and on completion of work. Any hold points where approval to continue is required and who can release them.

Records	To be obtained or produced during and on completion of work.
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