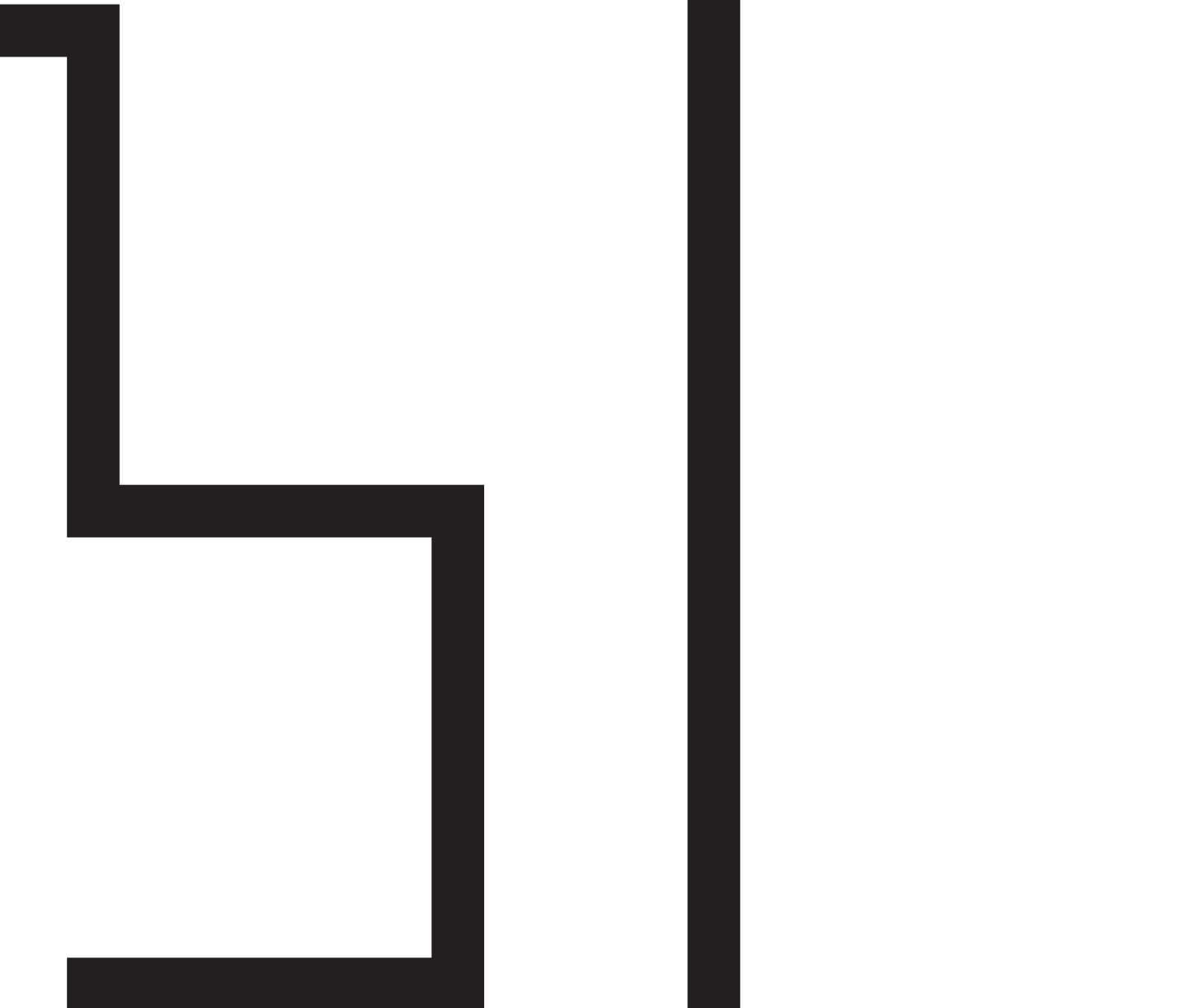


thirteen

Environmental Policy

July 2023



Company	Thirteen
Lead Manager	Head of Environmental Sustainability
Date of Final Draft and Version Number	July 2023
Review Date	July 2026
Officer Responsible for Review	Environmental Impacts Manager

1 POLICY STATEMENT

- 1.1 This policy defines Thirteen’s commitment to ensuring that its activities are not detrimental to the environment, that it takes positive steps to minimise the impact of their activities and to demonstrate they comply with the legislative requirements whilst demonstrating best practice.
- 1.2 It confirms the expectations from staff and stakeholders and the document articulates to external bodies Thirteen’s stance with regards to our commitment to reduce our impact on the environment.
- 1.3 Through this policy and associated procedures and guidance, Thirteen seeks to demonstrate a managed and transparent approach to its legislative compliance with regards to environmental risk.
- 1.4 The contents of this policy, and associated guidance are applicable to all Thirteen’s operations, offices, sites, and other assets and are governed by legislation, regional commitments and financial and stakeholder pressure.
- 1.5 The policy will be adapted to respond to future legislative or regulatory changes with considerations for business continuity and maximising opportunities for service investments and improvements.

2 REFERENCE MATERIAL

- 2.1 All relevant environmental legislation and regulatory documents that Thirteen will comply with are detailed in our environmental legal register.

3 DEFINITIONS

3.1 A statement of exact meanings for this policy is outlined below:

Term	Definition
Environment	The natural world or geographical surroundings,
Environmental impact	A possible adverse effect that results due to release of substances into the environment
Climate Change	Changes in the average weather patterns over a period, resulting in significant impacts and challenges for the planet

4 POLICY CONTENTS

- 4.1 Thirteen recognises that its activities, products and services have the potential to give rise to aspects that have a detrimental impact on the environment. Thirteen is committed to improving the environmental impact and sustainability of their activities and operations for the benefit of the customer, the business and the planet.
- 4.2 Understanding the significant impact business activity has on climate change, and as part of a continuous improvement plan, Thirteen will seek to ensure improvement of environmental performance through a robust programme of environmental objectives and targets. These include a reduction in CO2 emissions from all contributing operational activity.
- 4.3 Environmental improvements are integrated into business planning and decision making to ensure that sustainability is not separated from core business activity but forms part of a balanced overall strategy to achieve Thirteen’s environmental goals.
- 4.4 A comprehensive legal register will be kept and regularly updated and utilised through the introduction of an Environmental Management System.
- 4.5 Thirteen will monitor the external environment for changes in relation to the effect of climate change, energy, resource security and associated costs for potential impacts on our business activity and approach, and where necessary introduce proportionate mitigating actions.
- 4.6 As a minimum Thirteen commit to key performance indicators and a reporting frequency aligned with associated legislation, regulations and approved code of practice requirements.

We will ensure this policy is supported by appropriate procedures, controls and transparent record keeping that will be subject to audit as required.

5 QUALIFICATIONS AND TRAINING

- 5.1 Thirteen will provide training and guidance appropriate to the roles and responsibilities including for colleagues and stakeholders with direct roles assisting in the delivery of the Environmental policy, nominated responsible persons and others with delegated environmental protection duties.

5.2 Education and awareness raising will be delivered to assist staff and stakeholders understanding the environmental impacts of their activities and how they can contribute to minimise their own impacts and influence their behaviour. This will enhance our social contribution as our staff and stakeholders take this learning and apply it outside of the business activities.

6 COMMUNICATION

6.1 Thirteen commits to communicate with employees and stakeholders all appropriate environmental information on a regular basis through any available media sources necessary, including, but not inclusive of, publications, newsletters, group meetings, and via the Thirteen website.

6.2 Thirteen will liaise with the Environmental agency and neighbouring local authorities, Frequently engaging in effective two-way communication to ensure effective operational practices for environmental protection in an aligned approach.

7 GOVERNANCE INFORMATION

<p>Equality and Diversity</p>	<p>In delivering the Environmental Policy Thirteen aims to treat all residents, employees and stakeholders fairly. An equality and diversity assessment has been completed for this policy with no need for further detailed consultation.</p>
<p>Customer/Stakeholder Involvement and Consultation</p>	<p>The Environmental Policy has been consulted on with the relevant Involved Customer group as advised by the Governance and Compliance Team. There queries have been responded to.</p> <p>The process and procedures required to ensure this policy becomes embedded and supported and governed by legislation and business best practice. They include financial, social and ethical elements.</p>
<p>Monitoring and Review</p>	<p>This policy will be reviewed every three years from the approval date, or in-line with impacting corporate, legislative or regulatory change requirements. Reviews will be conducted by a competent delegate within Thirteen and submitted to Governance Team for corporate approval prior to publication.</p> <p>The supporting procedural documents can be updated at any time and the changes can be implemented following sign off from the service area Director or competent delegate within Thirteen.</p> <p>Key performance indicators associated with the compliance aspects of environmental protection will be monitored and reported internally utilising reporting mechanisms within our software packages.</p> <p>Where appropriate, valid certification will be issued for any environmental activity, and managed and stored in accordance with the Data Protection Act 2018.</p>

Responsibility	<p>As a Registered Social Landlord, we have a statutory responsibility to comply with all relevant environmental requirements. Failure to properly discharge these responsibilities may result in:</p> <p>a) Prosecution by the Environmental Agency</p> <p>The Board and Chief Executive Officer are responsible for seeking evidenced assurance that all legislation relating to environmental protection is being adhered to, that the risks associated are identified and managed, and that a proper control and assurance framework is in place. This will be demonstrated through Key Performance Indicators (KPI) reporting to the Board, Associated Committee's and throughout the Group regularly.</p>
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8 APPENDICES

APPENDIX A - Reference Material

8.1 APPENDIX A- see legal register for full list of legislative requirements. Key reference material includes:

ACT/REGULATION
The Environmental Protection (Destruction of Polychlorinated Biphenyls and other Dangerous Substances) (England & Wales) Regulations 2000/1043
The Waste Batteries and Accumulators Regulations 2009/890
Batteries and Accumulators (Placing on the Market) Regulations 2008
a) Waste (E&W) Regulations 2011 /988
b) Control of Waste (Authority to Transport Waste and Dealing with Seized Property) (England and Wales) Regulations 2015/426
Retained EU Regulation 2019/1021 on persistent organic pollutants
Pollution Prevention and Control Act 1999
Environmental Permitting (England and Wales) Regulations 2016/1154
Hazardous Waste (England and Wales) Regulations 2005/894
Control of Pollution Act 1974
Hazardous Waste (Miscellaneous Amendments) Regulations SI 2015/1360
Waste (England and Wales) Regulations 2011
NWFD 3- Temporary storage of waste at a place controlled by the producer.

EC Directive 2001/90/EC on Creosote, enforced in the UK on 30 June 2003 by The Creosote (Prohibition on Use and Marketing) (No.2) Regulations 2003)
Furniture and Furnishings (Fire Safety) Regulations 1988
S1 - Storage of Waste in Secure Containers
S2- Storage exemption - Storing of Waste in a secure place
T6 – Treatment of waste wood and waste plant matter by chipping, shredding, cutting or pulverising
T9 – Recovery of Scrap Metal
T10 – Treatment of Waste exemption – Sorting Mixed Waste
T12 –Treatment of Waste exemption – Manual treatment of waste
Water Industry Act 1991 Water Resources Act 1991 - replaced by Environmental Permitting Regulations 2016/1154
The Water Supply (Water Quality) Regulations 2016
Water Framework Directive, and Water Environment (Water Framework Directive) (England and Wales) Regulations SI 2017/407
Trade Effluent (Prescribed processes and substances) Regulations SI1992/339
Energy Performance of Buildings Regulations 2012/3118
Energy Efficiency (Private Rented Property) (England and Wales) Regulations SI 2015/962 Also known as Minimum Energy Efficiency Standards (MEES); PRS Regulations
Environmental Damage (Prevention and Remediation) Regulations 2015/810
Environmental Permitting Regulations 2016/1154
Town and Country Planning Act 1990 including amendments Town and Country Planning (Trees) Regs 2012/605 Town and Country Planning (Environmental Impact Assessment) Regulations 2011 as amended Town and County Planning (Trees) Regulations 1999 "The Town and Country Planning (Use Classes) (Amendment) (England) Regulations 2020 (SI 2020/757)" The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) (Amendment) Regulations 2020 (SI 2020/836)
The Control of Noise (Code of Practice for Construction and Open Sites) (England) Order 2015/227
Building Regulations Act 1984
Building Regulations 2010 (with 2015 revisions) Building (Amendment) Regulations 2018

Waste Electrical and Electronic Equipment (WEEE) Regulations 2006 & amends
Restriction of the Use of Certain Hazardous Substances in Electrical and Electronic Equipment Regulations SI 2012/3032
Regulations 2006 – RoHS
The Heat Network (Metering and Billing) Regulations 2014
Fluorinated Greenhouse Gas Regs SI 2015/310 (Air-con equipment)
Ozone-Depleting Substances Regs SI 2015/168 (Air-con equipment)
Clean Air Act 1993 (Dark and black smoke, burning rubbish)
REACH Enforcement Regs SI 2008/2852
Control of Pesticides Regulations 1986
Wildlife and Countryside Act 1981 (amended 2004)
Town and Country Planning (Trees) Regs 2012/605
Forestry Act (1967)
Hedgerows Regulations 1997 (SI 1997/1160) (E&W)-
Protection of Badgers Act 1992
Ancient Monuments and Archaeological Areas Act 1979
Environment Act 2021
Clean Neighbourhoods and Environment Act 2005
The Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges) Regulations 2008
Contaminated Land (E) Regs 2006/1380
Control of Pollution (Oil Storage) (E) Regulations 2001/2954
Timber and Timber Products (Placing on the Market) Regulations SI 2013/233
The Forest Law Enforcement, Governance and Trade Regulations 2012/178

This list is not exhaustive, and Thirteen will follow all other additional ACOPs and Regulation/Legislation applicable to environmental protection.

For use by the Governance team

Date Agreed at Thirteen Board	7 July 2023
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Date Added to Internet	
Date Added to Intranet	
Linked to Policy to Procedure Number	
Linked to Strategy Number	